

Swimming North Queensland – Management committee Meeting

Date: 3rd March 2018

Time: 4.15pm

Chair: Theresa Manning

Venue: Long Tan Pool Heatley

Invitees:

Committee – Theresa Manning (President), Linda Hiller (Secretary), Marina Marson (Treasurer), Alan Johnston (Technical Sub-Committee)

Guests – Zac Chrzanowski (first 15 mins)
Observers – Nil

Observers: Nil
Apologies: Karen Donnell

Report by: Karen Bennett

Item No.	Discussion Item	Details	Actions/Outcomes
1.	Meeting Open	4.15pm	
2.	Present/Apolgies	• As Above	
3.	Receipt & Adoption of Previous Minutes	Previous minutes dated 3 rd February 2018 were tabled Motion “that the previous minutes be accepted” Moved: Linda Hiller Seconded: Theresa Manning	CARRIED
4.	Business Arising	4.1 Please refer to action list for all outstanding items from previous meetings 4.2 TOR – Race Secretary – Ongoing add to action list 4.3 Copy of Hire agreement – Long Tan – copy of hire agreement received 4.4 Regional Handbook – ongoing add to action list (Gen Bus) 4.5 Mount Isa Swim Club – AJ to organise contact with Maree Carland when he arrives in Mount Isa to obtain information regarding the club’s finances and assets (Gen Bus) 4.6 Timing System Handpieces – Theresa has ordered the handpieces	
5.	Correspondence	Incoming ♦ Confirmation Mayor Jenny Hill will attend NQ Champs Outgoing ♦	
6.	Financial Report	As per General Meeting	
7.	Registrars Report	Louise Baker presented the Registrars report Motion “that the Registrars report be accepted” Moved: Linda Hiller Seconded: Theresa Manning	CARRIED
8.	Race Secretary Report/Records	No Report	
9.	Technical Sub-committee Report	As per General Meeting	
10.	Athlete & Coach Development Report	Melissa Wilson • No Report	

[illegible]