

Swimming North Queensland – Management committee Meeting

Date: 21st February 2020	Time: 8.10pm	Chair: Theresa Manning	Venue: SQ Teleconference linkup
Invitees: Committee – Theresa Manning (President), Karen Donnell (Treasurer), Alan Johnston (Technical Sub-Committee) Guests – Nil Observers – Nil			
Apologies: Nil			

Item No.	Discussion Item	Details	Actions/Outcomes
1.	Meeting Open	8.10pm	
2.	Present/Apologies	<ul style="list-style-type: none"> As Above 	
3.	Receipt & Adoption of Previous Minutes	Minutes of the previous meeting were tabled, Motion “that the minutes be accepted” Moved Theresa Manning, Seconded Karen Donnell	CARRIED
4.	Business Arising	4.1 Nil	
5.	Correspondence	Incoming <ul style="list-style-type: none"> Nil Outgoing <ul style="list-style-type: none"> Nil 	
6.	Financial Report	Karen Donnell tabled the financial report Investment Account: \$73,942.10 Working Account \$15,584.54 Motion “that the financial report be accepted” Moved: Karen Donnell <div style="text-align: right;">Seconded: Alan Johnston</div>	CARRIED
7.	Registrars Report	Nil	
8.	Race Secretary Report/Records	Nil	
9.	Technical Sub-committee Report	Alan Johnston (technical chair) presented to Management the following: <ul style="list-style-type: none"> Technical Official rosters for NQ Championships to go out 	

10.	Athlete & Coach Development Report	Nil	
11.	Grants Report	Grants Officer (vacant) •	
12.	General Business	12.1 North Queensland Championships checklist <ul style="list-style-type: none"> • Prize money & gate money - Karen Donnell to collect prior to meet • Age Champ towels - Karen Donnell to follow up • SNQ shirts • Plaques • Medals • Awards Ceremony timeline • Invitation to Mackay Mayor • SQ - follow up if representative is attending • Tech Officials awards • Volunteer of the year - Danielle Henne • Technical Official of the Year - Simon Cushing • SNQ Captains - Jack Hendy & Bayley Sleeman - send letters of acceptance • FINA certificate for the ARC - email to Alan Johnston 	
13.	Next Meeting	Teleconference TBC March 2020	
14.	Meeting Closed	8.40pm	