

Swimming North Queensland – Management committee Meeting

Date: 27th October 2020

Time: 7.35pm

Chair: Theresa Manning

Venue: ZOOM platform

Invitees:

Committee – Theresa Manning (President/Secretary), Melissa Wilson (Vice President), Alan Johnston (Technical Sub-Committee)

Guests – Barry Prime

Observers – Nil

Apologies: Louise Baker (Treasurer)

Item No.	Discussion Item	Details	Actions/Outcomes
1.	Meeting Open	7.35pm	
2.	Present/Apologies	<ul style="list-style-type: none"> As Above 	
3.	Guest Discussions	<p>SNQ/CQ Coach seminar</p> <ul style="list-style-type: none"> Theresa Manning gave a brief overview of the discussions that Barry Prime, Judy Hicks and herself had had in past months regarding the Coaches Seminar that was held in Rockhampton last season and how SNQ was keen to do something similar. Theresa Manning then introduced Barry Prime to the meeting to explain to the rest of management the fundamentals and basics behind how a seminar would work if approved. SNQ & CQ would be the hosts of the seminar and share the cost equally proposed dates 9th & 10th January 2021 Location of seminar would be Mackay 2 Olympic coaches to attend (ie Tracey Menzies, Brant Best) Physiotherapist to attend Athlete Strength & Conditioning coach to attend <p>Management advised this is a positive initiative, however they would need to discuss this further separately and would respond back to Barry Prime with managements' decision, Theresa Manning thanked Barry Prime for giving up his time to attend the meeting and noted SNQ would be in touch.</p> <p>The Management Meeting resumed to normal business once Barry Prime logged out</p>	
4.	Receipt & Adoption of Previous Minutes	Minutes of the previous meeting were tabled, Motion "that the minutes be accepted" Moved Theresa Manning, Seconded Melissa Wilson	CARRIED
5.	Business Arising	<ul style="list-style-type: none"> Nil 	

6.	Correspondence	Incoming ♦ SQ update of committee request ♦ SQ lifting restrictions on outdoor events ♦ 2020 North Queensland Championships Flyer ♦ SNQ regional male captain replacement acceptance Outgoing ♦ SNQ regional male captain replacement invitation to Adam Smit ♦ SQ advise no change to SNQ management ♦ Email to Media Comms to upload notice from SQ re lifting restrictions on outdoor events ♦ Email to Alan Johnston requesting a SNQ shirt and towel be taken to the embroiders for the Gardens presentation	
7.	Financial Report	In Louise Baker informed the committee of the following Investment Account: \$74,768.84 Working Account \$20,611.52 Louise Baker also noted that the September financials had been emailed to the committee prior to the meeting Louise Baker advised the committee that Acton Campbell had not yet supplied the audited accounts. SQ have been advised Motion “<i>That the financial report be accepted as true and correct”</i>” Moved: Louise Baker Seconded: Alan Johnston	CARRIED
8.	Registrar Report	Nil	
9.	Race Secretary Report/Records	Nil	
10.	Technical Sub-committee Report	Alan Johnston informed the meeting of the following: • Jane Dixon nominated to attend States in December as a mentee for SNQ • Meets to date this season have been flowing well Motion “<i>That the technical report be accepted as true and correct”</i>” Moved: Alan Johnston Seconded: Theresa Manning	CARRIED
11.	Athlete & Coach Development Report	• Nil	
12.	Grants Report	• Nil	

13.	General Business	<p>12.1 Open Water Medals-</p> <ul style="list-style-type: none"> It was discussed to order the minimum number of medals and lanyards with the wording "SNQ Open Water Championships" on the lanyard. <p>Theresa Manning moved to place the order, seconded Alan Johnston</p> <p>12.2 SNQ Banner -</p> <ul style="list-style-type: none"> Theresa Manning presented images to the committee of pull up banners that would be an added prestige for SNQ Championships. The banners could be placed in an area that swimmers could go to to have their photo taken with their medals. All agreed this is a good idea, Alan Johnston offered to source a local company to supply a quote. <p>12.3 NQ Championships 2021 Flyer-</p> <ul style="list-style-type: none"> Management reviewed the draft flyer with the following changes to be made before distribution to the clubs: <ul style="list-style-type: none"> Weekend admission \$10 per swimmer paid online on SwimCentral prior to nominations. Programs will be emailed out clubs for distribution to their members <p>Theresa Manning moved that amendments be made, seconded Melissa Wilson.</p> <p>12.4 NQ Championships</p> <ul style="list-style-type: none"> Louise Baker requested permission to access the Sports House to do a medal count so that an order could be placed. All agreed. <p>12.5 SNQ / CQ Coach Seminar</p> <ul style="list-style-type: none"> Management had further discussions and agreed to co-fund the seminar up to the value of \$4,000 matching CQ's funding component. Theresa Manning to send Barry Prime an email requesting he send the proposal back to SNQ in an email and SNQ will reply with a positive response. <p>Theresa Manning moved to accept the co-fund, seconded Alan Johnston</p>	<p>CARRIED</p> <p>CARRIED</p> <p>CARRIED</p>
14.	Next Meeting	November 2020 date TBC	
15.	Meeting Closed	8.40pm	