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| <b>Swimming North Queensland – Management committee Meeting</b> |
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Date: 28th March 2020

Time: 7.41pm

**Chair: Theresa Manning**

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| <b>Venue:</b> SQ Teleconference linkup |
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| <p><b>Invitees:</b></p> <p><b>Committee</b> – Theresa Manning (President), Karen Donnell (Treasurer), Alan Johnston (Technical Sub-Committee)</p> <p><b>Guests</b> – Nil</p> <p><b>Observers</b> – Nil</p> |
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**Committee –** Theresa Manning (President), Karen Donnell (Treasurer), Alan Johnston (Technical Sub-Committee)

**Guests** – Nil

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| <b>Observers</b> – Nil |
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| Apologies: Nil |
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| Item No. | Discussion Item                           | Details  | Actions/Outcomes |
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| 1.       | Meeting Open                              | 7.41pm   |                  |
| 2.       | Present/Apolgies                          | • As Above   |                  |
| 3.       | Receipt & Adoption<br>of Previous Minutes | Minutes of the previous meeting were tabled,<br>Motion "that the minutes be accepted" Moved Theresa Manning, Seconded Karen Donnell  | CARRIED          |
| 4.       | Business Arising                          | 4.1 Nil  |                  |
| 5.       | Correspondence                            | Incoming <ul style="list-style-type: none"> <li>• Nominations for AGM</li> <li>• Norton renewal for SNQ computers</li> <li>• Email from Jack Hendy - re positive post to swimmers</li> <li>• SNQ PO box renewal notice</li> <li>• Sports House renewal agreement</li> </ul> Outgoing <ul style="list-style-type: none"> <li>• Nil</li> </ul>   |                  |
| 6.       | Financial Report                          | Karen Donnell tabled the financial report<br>Investment Account: \$73,942.14<br>Working Account   \$22,479.15<br><b>Motion</b> " <i>that the financial report be accepted</i> "<br>Moved: Karen Donnell <span style="float:right">Seconded: Alan Johnston</span> <ul style="list-style-type: none"> <li>• Karen Donnell noted that she was working through the remaining outstanding items to be paid so that she could get the books off to the auditor.</li> <li>• Theresa Manning offered to assist sending out the invoices to the clubs for the upgrade medals.<br/>Karen Donnell accepted the offer</li> </ul> | CARRIED          |
| 7.       | Registrars Report                         | Nil  |                  |
| 8.       | Race Secretary<br>Report/Records          | Judy Hicks supplied the current list of records for ratification. All were viewed with no issues.<br>Moved: Alan Johnston <span style="float:right">Seconded: Karen Donnell</span>   | CARRIED          |

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| 9.  | Technical Sub-committee Report     | Nil   |   |
| 10. | Athlete & Coach Development Report | Nil   |   |
| 11. | Grants Report                      | Grants Officer (vacant)<br>•  |   |
| 12. | General Business                   | <p>12.1 Email from Jack Hendy - Management all agreed the email was well written as a positive affirmation for SNQ swimmers. As per Jacks request the wording in the email will be uploaded onto Facebook and the Website as a message from the SNQ Captains<br/> Moved: Theresa Manning<br/> Seconded: Alan Johnston</p> <p>12.2 Draft Calendar 2021 - All proposed dates were reviewed for the coming season with one weekend in conflict. 24/25 Oct 20 - GBR - propose GBR realign to 17/18 Oct 20. This date will still fall into place for the spacing of dates for the GBR - Gardens - Bowen flow of meets.<br/> Moved: Theresa Manning<br/> Seconded: Karen Donnell</p> <p>12.3 Planning Day - Due to the current COVID-19 pandemic a tentative date of 9/5/20 is set. Depending on the current world health issue the planning day may go live via a teleconference or ZOOM or similar, clubs will be notified closer to the date.</p> <p>12.4 AGM - Management's view at this stage is to watch and monitor the current COVID-19 pandemic situation with the view that the AGM may also be held via either a teleconference or ZOOM or similar. Clubs will be notified closer to the date.</p> | <p><b>CARRIED</b></p> <p><b>CARRIED</b></p> |
| 13. | Next Meeting                       | Teleconference TBC April 2020   |   |
| 14. | Meeting Closed                     | 8.05pm  |   |