

MINUTES OF: <b>Swimming North Queensland – General Meeting</b>			
<b>Date:</b> 19th October 2019	<b>Time:</b> 4.10pm	<b>Chair:</b> Theresa Manning	<b>Venue:</b> Bowen Pool
<b>Present:</b> <b>Committee</b> – Theresa Manning (President), Alan Johnston (Technical) <b>Delegates</b> – Kelsie Hendersen (MSA), Lee Day (MSA), Kevin Barker (Gardens). Tina Roberts (Gardens), Helen Cushing (Pioneer), Simon Cushing (Pioneer), Louise Baker (Townsville Tourists) <b>Observers</b> – Robert Lee (Bowen)			
<b>Apologies:</b> Karen Donnell (SNQ Treasurer), Bethea Pattel (Richmond), Melissa Wilson (Charters Towers), Alan McLauchlan (Mirani)			

Item No.	Discussion Item	Details	Actions/Outcomes
1.	Previous Minutes	Minutes of the previous meeting were tabled, Motion “that the minutes be accepted” Moved Theresa Manning, Seconded Louise Baker	<b>Carried</b>
2.	Business Arising from previous minutes	<ul style="list-style-type: none"> <li>◆ Teleconference - Management have trialled this system and advised the meeting that it works well. Alan Johnson advised everyone at the meeting that Management had been using the SQ system that is offered to Regions. It was agreed to trial it at the next General Meeting.</li> <li>◆ Moved Theresa Manning, Seconded Alan Johnson</li> </ul>	<b>Carried</b>
3.	Correspondence	<ul style="list-style-type: none"> <li>● Email correspondence received from MSA. Theresa Manning noted that this be tabled and discussed in General Business</li> </ul>	
4.	Financial Report	In Karen Donnell’s absence and without the current Financial report Theresa Manning informed the meeting of the following funds: <ul style="list-style-type: none"> <li>● Operating Account - \$12,700.00</li> <li>● Investment Account - \$73,000.00</li> </ul> Theresa Manning noted that the most recent transactions were payments to Coaches and clubs involved in the Level 1, 2 and 3 activities totalling around \$1,000.00	<b>Carried</b>
5.	Registrar’s Report	Louise Baker presented the current membership report, noting that the new system was not fluid in that it did not allow Registrars easy access to break down of membership categories unless you went through member by member. Improvement needed on this area. Louise Baker moved to accept the Registrars Report, seconded Helen Cushing	<b>Carried</b>

6.	Records	In Judy Hicks absence Theresa Manning presented the list of records for ratification. Theresa Manning moved to accept that the records be ratified, seconded Tina Roberts	<b>Carried</b>
7.	Technical Sub-committee Report	<ul style="list-style-type: none"> <li>Alan Johnston reported that the Region now had new safety marshall stands and marshalling boards in both the Townsville and Mackay areas.</li> <li>Warm Up procedures had recently been compiled by the Technical Committee for 10 &amp; 8 lane pools. Alan Johnston moved to adopt the "Warm Up Procedures" for all SNQ meets reflecting consistency across the board. Seconded Helen Cushing.</li> <li>Alan Johnston noted that more new Technical Officials are required in the Region.</li> </ul>	<b>Carried</b>
8.	Athlete & Club Development Report	<p>In Judy Hicks's absence Theresa Manning opened the discussion around the recent development activities.</p> <ul style="list-style-type: none"> <li>Level 1 &amp; 2 were held in Charters Towers and Pioneer. Both events were ran well, and the feedback from both clinics was that the swimmers enjoyed the activity.</li> <li>Level 3 was held in Bowen. Numbers were lower than expected but feedback from the swimmers that attended on that weekend was exceptionally positive and happy they attended.</li> <li>New style Development shirts and Relay Team Shirts and Caps - Feedback on these was positive with the swimmers appreciating being involved in the type of shirt for the relay teams.</li> </ul>	
9.	Grants Report	<p>Theresa Manning informed the meeting that SNQ were looking at sending a team to the Arafura Games next year. To do this SNQ would need approximately \$40k for a team of 20 swimmers, 4 team managers and technical officials at least 1 week. The cost would include airfares, accommodation, travel to and from the venue each day, uniform, nomination fees and food. Unfortunately there are no grants out there that cover things such as this so SNQ need to go sponsor hunting.</p> <p>Robert Lee suggested that management talk to the Bowen President.</p>	<b>Theresa Manning to action</b>
10.	General Business	<p>10.1 NQ Champs - At this point management are currently waiting for CQU to supply confirmation of the survey of the pool.</p> <p>10.2 MSA Correspondence -</p> <ul style="list-style-type: none"> <li><b><i>Is there a guiding policy around what resources clubs can and can't use at meets?</i></b> Alan Johnston noted as an example, the Meet Referee would ask the question of backstroke ledges - are they safe? does the club have enough for all lanes? in the instance of GBR, SNQ will send a letter to CQU on this matter.</li> <li><b><i>Swimming Calendar coordination between regions</i></b> - general discussion was had around the benefits of FNQ/CQ/SNQ working together for the benefit of swimmers. The outcome of this discussion was for SNQ to approach FNQ &amp; CQ to sit down and discuss the possibility of an amicable calendar.</li> </ul>	<p><b>Management to send email to CQU</b></p> <p><b>Management to send email to FNQ &amp; CQ</b></p>

		<ul style="list-style-type: none"> <li>• <b>Cancelling of meets in a timely manner</b> - the question was asked if there was a set policy around situations such as this. Theresa Manning advised that there was no set policy.</li> <li>• <b>SNQ AGM Process</b> - discussions were had around a teleconference system, after further thought around how it would work if voting needed to happen it was left for further investigation as to how that situation would work.</li> <li>• <b>National Qualifying Opportunity 24/3/19</b> - the situation unfolded was read out to the delegates at the meeting. After discussions around this item the outcome was that the matter was to be referred to the Technical Sub Committee.</li> <li>• <b>SNQ Committee</b> - Theresa Manning informed the delegates at the meeting that the current management committee comprised of Theresa Manning (President), Karen Donnell (Treasurer) &amp; Alan Johnston (Technical Chair). With the resignation of Lindy Hiller (Secretary) Theresa Manning has stepped in to perform that role as well for the remainder of the season.</li> <li>• <b>SNQ Meeting Minutes</b> - are these available to clubs ? if so where. Theresa Manning advised that the minutes are normally available to clubs via the SNQ website and will be uploaded going forward.</li> <li>• <b>Official Accommodation process</b> - Alan Johnston advised that the current policy is \$120 per night &amp; 20c per km. This is set out in the Travel Policy in the SNQ Bylaws which can be found on the SNQ website under Constitution and Bylaws.</li> <li>• <b>Invitation of Officials</b> - The question was asked why some officials are excluded when they offer to attend regional meets? Is there an official process in relation to how officials are selected? Alan Johnston noted that at the beginning of the season he sends a Register of Officials to all technical. Robert Lee suggested that a letter from the Technical Sub Committee go out to all clubs asking for any EOI. Alan Johnston to instigate.</li> </ul> <p>10.3 NQ Games - Theresa Manning advised the delegates that SNQ is holding the swimming events at Long Tan.</p>	Alan Johnston to action
11.	Next Meeting	General Meeting – TBC	
12.	Meeting Closed	5.35 pm	