

MINUTES OF: <b>Swimming North Queensland – Management Committee Meeting</b>			
<b>Date:</b> 8 August 2017	<b>Time:</b> 7:30 pm	<b>Chair:</b> Theresa Manning	<b>Venue:</b> Skype
<b>Present:</b> <b>Committee</b> – Theresa Manning (President), Karen Donnell (Vice President), Darren Alsemgeest (Secretary), Marina Marson (Treasurer), Alan Johnston (Technical) <b>Observers</b> – Nil <b>Guests</b> – Nil			
<b>Apologies:</b> Linda Hiller			

Item No.	Discussion Item	Details	Actions/Outcomes
1.	Meeting Open	8:10pm	
2.	Present/Apologise	♦ As above	
3.	Previous Minutes	Previous minutes were tabled. Motion “ <i>that the previous minutes be accepted</i> ” Moved Darren Alsemgeest Seconded Karen Donnell	<b>CARRIED</b>
4.	Business Arising (see Action List attached)	<b>4.1 Child &amp; Youth Risk Mgt Review</b> <ul style="list-style-type: none"> <li>In progress.</li> </ul>	
5.	Correspondence	<ul style="list-style-type: none"> <li>Suggested new club in Mackay – SQ will refer application to SNQ if/once provided</li> <li>Letter of Support sent to Cannonvale Cannons for a grant application</li> </ul>	<ul style="list-style-type: none"> <li>Correspondence noted</li> </ul>
6.	Financial Report	Marina presented the financial report.  Motion “ <i>that the financial report be accepted</i> ” Moved Marina Marson Seconded Alan Johnston	<b>CARRIED</b>
7.	Technical Sub-Committee Report	AJ tabled the TSC report. <ul style="list-style-type: none"> <li>AJ to pick up technical official’s shirts from Louise.</li> <li>Some members having difficulties accessing the new website <a href="http://www.snq.swimming.org.au">www.snq.swimming.org.au</a> . To be further checked.</li> </ul> Motion “ <i>that the TSC report be accepted</i> ” Moved Alan Johnston Seconded Karen Donnell.	CARRIED
8.	Athlete & Development	The report from Melissa Wilson was tabled. <ul style="list-style-type: none"> <li>It was noted that the Level 3 Development was well received by all.</li> <li>Proposed observers mentioned in the report will need a decision by the management committee.</li> </ul> Motion “ <i>that Liz Prizeman be approved as an Observer on the Athlete and Coach Development Sub-committee</i> ” Moved Theresa Manning Seconded Karen Donnell.  Motion “ <i>that the decision of a second Observer on the Athlete and Coach Development Sub-committee remain pending until further consideration and information is supplied</i> ” Moved Theresa Manning Seconded Karen Donnell.	<b>CARRIED</b>  <b>CARRIED</b>

Item No.	Discussion Item	Details	Actions/Outcomes
9.	Grants (see Grant List attached)	<ul style="list-style-type: none"> <li>Currently looking into a grant for development funding opportunities.</li> <li>Get Going Grant has been acquitted.</li> </ul>	
10.	Registrars Report	<p>Provided by Louise Baker</p> <p>Motion <i>“that the Registrar’s Report be accepted”</i> Moved Theresa Manning Seconded Karen Donnell</p>	<b>CARRIED</b>
11.	General Business	<p><b>10.1 Charters Towers Request for TM/MM Training</b></p> <ul style="list-style-type: none"> <li>Club has requested for Louise to provide the training and are willing to pay for her expenses.</li> <li>This is an arrangement between the club and Louise so the management committee has no objections for this to occur.</li> </ul> <p><b>10.2 Technical Training - Venue</b></p> <ul style="list-style-type: none"> <li>Venue hire costings appear reasonable.</li> </ul> <p>Motion <i>“that Alan Johnston go ahead with the booking of the venue for the technical training”</i> Moved Karen Donnell Seconded Theresa Manning</p> <p><b>10.3 Executive Planning Day</b></p> <ul style="list-style-type: none"> <li>Proposed for the 24 Sept and invitations have been sent. There have been a number of declines</li> <li>Propose that the venue at the TSV Sports Reserve be looked into for availability.</li> </ul> <p><b>10.4 SQ Life Members</b></p> <ul style="list-style-type: none"> <li>Congratulations to Theresa Manning and Erin Collis for being awarded life members of SQ.</li> </ul> <p><b>10.5 Resignation – Secretary</b></p> <ul style="list-style-type: none"> <li>Darren advised of his resignation of SNQ Secretary effective immediately.</li> <li>The committee will need to appoint another Secretary to fill the remaining term to the 2019 AGM.</li> </ul> <p>Motion <i>“that Linda Hiller be appointed as SNQ Secretary”</i> Moved Alan Johnston Seconded Marina Marson.</p> <p>Motion <i>“that the Secretary position, being Linda Hiller, be added as signatory to the SNQ bank accounts”</i> Moved Marina Marson Seconded Theresa Manning</p> <p>Motion <i>“that Darren Alsemgeest be removed as signatory to the SNQ bank accounts”</i> Moved Marina Marson Seconded Theresa Manning</p>	<p><b>CARRIED</b></p> <p><b>CARRIED</b></p> <p><b>CARRIED</b></p>
11.	Next Meeting	<b>26 September 2017 @ 7:30pm</b>	
12.	Meeting Closed	<b>9:20 pm</b>	

## GRANTS

Item	Grant	Amount	Status
Storage facilities	Gambling CBF Rnd 89	\$19,312	Approved
Training: Meet Mgr, ClubLane (4 people @ 2 locations, overnight, consumables)			
Training: Officials, Coaches (? People @ 2 locations, overnight, consumables)			
Travel & Accommodation: Technical Officials @ meets			
SQ Technical Officials Mentoring Program (Qld Champs)			